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भारत सरकार
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
Government of India
Ministry of Health & Family Welfare



WHO Collaboration Centre on Family of
International Classifications (ICD-10, ICF & ICHI)

केन्द्रीय स्वास्थ्य आसूचना ब्यूरो
स्वास्थ्य सेवा महानिदेशालय
निर्माण भवन नई दिल्ली-११०१०८
Central Bureau of Health Intelligence
Dte. General of Health Services
Nirman Bhawan, New Delhi-110108
No. Z-22025/03/2022-CBHI
Dated: 20th December, 2022

To,

The Additional MS & I/c
MRD & TC
JIPMER, Dhanvantri Nagar,
Puducherry - 605006

Sub.: Intimation and offer to Join the Medical Record Officer (MRO) Training Course for One Year duration from 01.01.2023 to 31.12.2023 at Medical Record Department & Training Centre, JIPMER, Puducherry, Dhanvantri Nagar, Puducherry

Sir,


The undersigned is directed to convey the approval of Competent Authority for Selection of the candidates for Medical Record Officer (MRO) Training Course for One Year duration from 01.01.2023 to 31.12.2023 (which includes 6 Months in-class Training at Training Centres i. e. JIPMER, Puducherry and 6 months Project Work at the place of posting / working of the candidate) at Medical Record Department & Training Centre, JIPMER, Puducherry, Dhanvantri Nagar, Puducherry **as per list attached.**

2. The In-charge, JIPMER, Medical Record Department & Training Centre, Dhanvantri Nagar, Puducherry is requested to ensure the followings:

- The genuineness of the selected candidates before allowing them to join the Training Course. The Training Institution / Centre will be solely responsible for genuineness of the candidate.
- The Rules & Regulation and Terms & Conditions of the Training viz. Criteria of Minimum Attendance, Marks, Appearing / Reappearing in the Examination, Norms of Discipline to be maintained etc. and other relevant information, if any, may be brought to the notice of each and every trainee on the very first day of joining the Training Course. A statement in writing may also be obtained from the trainees to ensure that he / she has understood the same and will follow the same without fail.

Kindly acknowledge the receipt.

Yours faithfully,


(R.K. Sharma)

Assistant Director, CBHI



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Copy for necessary action to:

1. The sponsoring Authority of all the selected Candidates (as per list attached) with a request that:
 - (a) The respective Sponsoring Authorities are requested to relieve the selected candidate(s) from their Hospital / Institute / Institution for the aforesaid Training Course within stipulated time, so that the candidate may be able to join the course in time. The selected candidates are required to Report to the **In-Charge, Medical Record Department & Training Centre, JIPMER, Puducherry, Dhanvantri Nagar, Puducherry on 01.01.2023 at 9:30 AM** positively, but in any case, not later than **07.01.2023**. The candidate(s) reporting after **07.01.2023 will not be allowed to join the Training Course**.
 - (b) Sponsoring Authorities are also requested to clearly mention in the relieving order of the candidate, if any TA / DA paid in advance to the candidate. Further, the services of the Trained Candidate may please be appropriately utilized on completion of the aforesaid Training for efficient functioning of the Medical Record Department / System of your Organisation.
2. All the selected Candidates (as per list attached) are informed that:
 - (a) The out station selected candidates are entitled for Daily Allowance (up to 180 days only during the entire training period) as per Government of India Rules and they are also entitle for to & fro Travelling Allowance as per their entitlement for the above Training as per Government of India Rules.
 - (b) The selected Candidates are requested to report to the In-charge, at JIPMER, Medical Record Department & Training Centre, Puducherry - (Tel. No. 0413-2296676, Extn.: 8745 (MRD Office), Mobile No. of Officer In-charge - 9442611423, E-mail: mrd@jipmer.edu.in) on 01.01.2023 at 09:30 hrs. along with (i) the original relieving order from the sponsoring organization / Institution, (ii) an authenticate Last Pay Certificate and (iii) Good Conduct / Character Certificate with respect to your official deputation to undergo the above said training course.
 - (c) Selected Candidates, may note that in case any of the personal information provided by candidate is found to be incorrect and / or the performance during the training period is found unsatisfactory, the Candidature may be terminated at any time and the candidate will be liable to refund the entire amount received during the course of training towards TA & DA and other expenditure incurred on the said training. Leaving the training course without completion of the training may invite disciplinary action and imposing of penalty besides recovering the entire amount received by him / her towards TA & DA. The Candidates are expected to strictly follow the Rules and Regulations and terms and conditions relating to this training course as will be enumerated by the In-charge of the training centre the time of joining the course

Copy for information to:

1. PSO to DGHS, Nirman Bhawan, New Delhi-110108
2. DDG & Director, CBHI, Nirman Bhawan, New Delhi-110108
3. The Director, JIPMER, Dhanvantri Nagar, Puducherry – 605006.


(R.K. Sharma)

Assistant Director, CBHI

**List of selected applicants for MRO Training Course commencing from
01.01.2023 at JIPMER PUDUCHERRY**

S N	Name Designation and Office Address	Name and Designation and address of Sponsoring Authority	Govt. / Non Govt.	Eligible for TA / DA
1	Anil Dalpatrao Tayade Medical Record Clerk, Dr. PDMM Collage, Amravati, Maharashtra - 444603	The Dean, Dr Panjabrao Alias Bhausahab Deshmukh Memorial Medial College, Amravati Maharashtra 444603	Non-Govt.	Yes
2	A. Sumathi Medical Record Technician, MRD, Govt. Theni Medial College Hospital, Theni, Tamilnadu	The Director of Medical Education (OSD), Govt. Theni Medial College Hospital, Theni District, Tamilnadu	Govt.	Yes
3	Nagendra Basappa Havaladar Medical Record Technician, MRD, SNMC & HSK Hospital, Navanagar, Bagalkot - 587103 Karnataka	The Dean, SNMC & HSK Hospital, Navanagar Bagalkot - 587103 Karnataka	Non-Govt.	Yes

AKShan P
20/1/2022